



Subject Access Request Form

By completing this form you, the data subject, are making a request under the General Data Protection Regulation (GDPR) for information held about you by Dunster House Ltd.

Name:

Telephone Number:

Email:

Address:

Post Code:

Proof of Identity

Before releasing any personal information, we require proof of identity which can be a copy of any one of the following:

- Passport
- Driving Licence
- Utility bill dated within the last 3 months

Required Information (and any relevant dates):

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By signing below, you indicate that you are the individual named above. Dunster House Ltd cannot accept requests regarding your personal data from anyone else, including but not limited to family members. We may need to contact you for further identifying information before responding to your request. You warrant that you are the individual named and will fully indemnify us for all losses, costs and expenses if you are not.

Please return this form by email to data@dunsterhouse.co.uk or by post to:

Data Protection Officer
Dunster House Factory 1
Caxton Road
Bedford
MK41 0LF

Please allow 30 days for a reply.

Data Subject's Signature:

Date: